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| **ACF Year 3: Application Review Meeting**  **September/October** |

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| **ACF Name** |  | **Supervisor** |  |
| **ACF Advisor** |  | **ACF Programme Lead** |  |
| **Date of meeting** |  |

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| **Research** |
| ACF to attach summary of:   * + Progress to date and future Aims and Objectives of research work   + Are there any specific areas that need development (particular skills, etc)?   + Where appropriate critically appraise written skills and work in the laboratory   Supervisor and Advisor after the meeting (write on back of form or attach). Please give constructive criticism.   * + Comments on summary   + Comments on meeting |
| **Review of Fellowship Applications** |
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| **Academic ARCP** |
| Set annual objectives for Academic ARCP: |
| **Research Training Programme (RTP)** |
| Discussion about progress on the RTP and the generic research training required of ACFs by NIHR (see page 5 and 11-13) |

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*Print name of ACF Programme Lead Signature of ACF Programme Lead Date*

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*Print name of supervisor Signature of supervisor Date*

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*Print name of Advisor Signature of Advisor Date*

**Declaration by ACF:** I have read and agree with the report comments made above and have discussed my progress/development needs with my Supervisor and Advisor

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*Print name of ACF Signature of ACF Date*

**UPON COMPLETION PLEASE SUBMIT A COPY TO:**

**DEANERY e-PORTFOLIO AND** [ICATadmin@manchester.ac.uk](mailto:ICATadmin@manchester.ac.uk)